



Council Meeting – Council Chambers  
April 3, 2013 – 7:30 pm  
Mayor Mark A Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Excused: Jeff Adie

Others Present: Law Director Stephen Klonowski, Finance Director John Veres, Engineer Mike Henry, Police Chief Robert Hagquist, Service Director Sam Scaffide, Building Commissioner Mike Skvasik, and Clerk of Council Lori Pepera

Guest: Business Union Manager with Republic Services Al Marino

#### APPROVAL OF MINUTES

The minutes of the Council Meeting of March 20, 2013, were approved as presented.  
(Banas/Barber)

Roll Call: Yeas - Baca, Banas, Barber, Johnson, Sylver  
Nays - None

5 yeas – 0 nays  
Motion carried

#### PAY ORDINANCE

2013-4-22

The Pay Ordinance was approved as presented (Johnson/Sylver)

Roll Call: Yeas - Baca, Banas, Barber, Johnson, Sylver  
Nays - None

5 yeas – 0 nays  
Motion carried

#### CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- A copy of the Mayor's Court Report for the month of March 2013.
- A copy of the Building Department Report for the month of March 2013.
- A copy of a check in the amount of \$3,706.67 received from Republic Services, for the month of February 2013.

- A copy of the monthly activities report dated March 2013 that *Mayor Cegelka* received from *Sam Scaffide*, Service Director.
- A copy of a status report dated April 3, 2013 that *Mayor Cegelka* received from *Mike Skvasik*, Building Commissioner.
- A copy of the Building Department status report for March 2013 to *Mayor Cegelka* by *Mike Skvasik* showing the following up-dated information;
  - (1) Foreclosures dated March 25, 2013
  - (2) Rental Properties dated March 25, 2013
- A copy of the report supplied by *Chief Hagquist*, reporting streetlight outages to Solon FirstEnergy Service Center dated April 1, 2013.
- A copy of a memo *Mayor Cegelka* received from *Chief Hagquist* advising that he will be out of town from April 11<sup>th</sup> to April 21<sup>st</sup> in his absence *Lt. Megyesi* will be in charge.
- A copy of an update on the Glenwillow Scholarship Fund. As of March 2013 there is a balance of \$56,702.31 and a projected number of graduates for the next 7 years (2013 to 2019).
- A copy of a request by *Sam Scaffide* to *Mayor Cegelka* in reference to the Boot Allowance. Ordinance 2013-7-55 Section E Service Department with a recommendation to increase the Boot Allowance from \$100.00 to \$150.00 for full time and permanent part time employees.
- A copy of an email *Mayor Cegelka* received from *Mike Henry* with an updated schedule for Richmond and Broadway Realignment advising that the Contactor is planning to resume work on April 15<sup>th</sup>.
- A copy of the minutes from the Infrastructure Committee Meeting, dated March 20, 2013 supplied by *Mike Henry*.
- A copy of a letter *Mayor Cegelka* received from *Alex Margevicius*, Interim Commissioner with Cleveland Water, advising that for over 30 years the American Water Works Association along with its members have celebrated "National Drinking Water Week". Cleveland Water will be celebrating for one week and is extending an invitation to our community to visit one of their water facilities on Saturday, May 11<sup>th</sup> from 10:00 A.M. to 3:00 P.M. They will open the doors to two water facilities.
- Copies of the two articles that appeared in the Solon Times, March 21, 2013;
  - 1) Electrical substation to be built in the Village of Glenwillow.
  - 2) *Mayor Mark A. Cegelka*, announcement he will seek second term this year.

- A copy of a letter *Mayor Cegelka* received from *Beth Hansen*, Chief of Staff with *Governor Kasich*, in reference to the “Budget Proposal Update from the Kasich Administration”.
- A copy of the letter “Important Update about the Substation in Glenwillow” dated April 4, 2013 that will be sent to Village Residents.
- A copy of a letter *Mayor Cegelka* received from *Marlene Anielski*, State Representative, in reference to the House Bill 5, Uniform Municipal Income Tax and a copy of the scheduled impact to Glenwillow if passed.
- Quotes for the Village Hall flooring for discussion regarding cleaning the tile, or replacement;
  - A – Cleaning
  - B - Removal of the tile and haul away
  - C – Removal, haul away and installation of new tile

\*Unable to match existing tile.

- A copy of an email Mayor Cegelka received from Chief Schade regarding the flushing of the fire hydrants in the Village. The hydrants are flushed each year between May and June; Chief Schade will notify us the week they will be flushing.

#### **FINANCE DIRECTOR JOHN VERES:**

- Finance Director John Veres reported on two Finance related items on this evening’s agenda:
  - 1) Ordinance No. 2013-4-23-The sale of \$300,000 of notes for Phase II of the Sanitary Sewer Project.
- Councilman Banas questioned why notes are issued in advance of bonds. John Veres explained that notes are short term and the interest rate on short term debt is better.
  - 2) Ordinance No. 2013-4-25-The Appropriation Ordinance amending the fiscal year beginning January 1, 2013 and ending December 31, 2013.

#### **LAW DIRECTOR STEVE KLONOWSKI:**

- Law Director Steve Klonowski had nothing to report at this time.

#### **VILLAGE ENGINEER MIKE HENRY:**

- Village Engineer Mike Henry reported on the projects throughout the Village.



- Remobilization of the Richmond and Broadway Realignment is scheduled to begin on April 15<sup>th</sup>. The intersection will be maintained to through traffic while the milling, poles and curbing are being installed. Construction is expected to be finished in May.
- Phase II of the Sanitary Sewer Project as had a few issues. A curb stop was damaged and water had to be shut off to residents. Residents were notified by letter and water was turned back on as quickly as possible.
- Testing needs to be done and reviewed on Phase I before residents can tie into the sanitary sewers.
- Bids for the Round-A-Bout Project at Pettibone Road and Richmond Road are scheduled to go out in June 2013. The project is expected to begin in August or September 2013.
- The Pettibone Road Bridge Project is scheduled to start in June 2013 after the Austin Powder Bridge Project is finished.
- The CDBG Grant for the construction of a park shelter at the Norman D. Payne Recreation Complex has been submitted.

#### **BUILDING COMMISSIONER MIKE SKVASIK:**

- Building Commissioner Mike Skvasik reported there will be a Planning Commission Meeting on Wednesday April 10, 2013 at 6:30 p.m. The following item is on the agenda:
  - Occupancy Compliance with Outside Storage on Bond Street.

#### **POLICE CHIEF ROBERT HAGQUIST:**

- Police Chief Robert Hagquist reported Edward Corcoran was the successful bidder for the 2009 Crown Victoria with his bid of \$2,501.

#### **SERVICE DIRECTOR SAM SCAFFIDE:**

- Service Director Sam Scaffide introduced Business Union Manager Al Marino, with Republic Services.

#### **BUSINESS UNION MANAGER FOR REPUBLIC SERVICES AL MARINO:**

- Business Union Manager Al Marino, with Republic Services, explained the advantages of having the Village convert to using new trash and recycle containers. The system is semi-automated. The containers are lifted by an automatic arm on the garbage truck that tips the container and replaces it back on the tree lawn. Extra trash and bulk will still be picked up manually. With the size of the containers, the amount of recyclables goes up and the amount of regular trash has decreased. Converting to the new system will not

cost the Village or the residents any additional charges. Each resident would be supplied with a recycle container and a trash container at no charge. Al Marino also passed out a rough draft of a flier that would be given to all residents explaining the new system and what can be recycled.

**NEW BUSINESS:**

<p>2013-4-7  Resolution</p>	<p><b>A Resolution authorizing the Engineer to prepare plans and specifications and to advertise for bids for the 2013 asphalt program and declaring an emergency. (Baca)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Banas/Baca) Roll Call: Yeas— Baca, Banas, Barber, Johnson, Sylver Nays—None  5 yeas – 0 nays Motion carried</li> <li>• Motion to approve. (Banas/Baca) Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver Nays—None  5 yeas – 0 nays Resolution carried</li> </ul>
<p>2013-4-8  Resolution</p>	<p><b>A Resolution authorizing the chief of police to sell a used police car that is no longer needed for municipal purposes and declaring an emergency. (Sylver)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Barber/Sylver) Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver Nays—None  5 yeas – 0 nays Motion carried</li> <li>• Motion to approve. (Banas/Sylver) Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver Nays—None  5 yeas – 0 nays Resolution carried</li> </ul>

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<p>2013-4-23</p> <p>Ordinance</p>	<p><b>An Ordinance providing for the issuance and sale of \$300,000 of notes, in anticipation of the issuance of bonds, for the purpose of paying costs of improving the municipal sanitary sewer system by constructing sanitary sewers, including installing manholes and service laterals, along Pergl Road and Annetta Drive, and declaring an emergency. (Johnson)</b></p> <p><b>The Director of Finance presented the Clerk of Council the executed Officer's Certificate.</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Baca/Banas) Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver Nays—None 5 yeas – 0 nays Motion carried</li> <li>• Motion to approve. (Baca/Barber) Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver Nays—None 5 yeas – 0 nays Ordinance carried</li> </ul>
<p>2013-4-9</p> <p>Resolution</p>	<p><b>A Resolution authorizing the engineer to prepare plans and specifications and to advertise for bids for the materials for the construction of a park shelter in the Donald N. Payne Recreation Complex and declaring an emergency. (Sylver)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Banas/Baca) Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver Nays—None 5 yeas – 0 nays Motion carried</li> <li>• Motion to approve. (Barber/Baca) Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver Nays—None 5 yeas – 0 nays Resolution carried</li> </ul>

<p>2013-4-24</p> <p>Ordinance</p>	<p><b>An Ordinance authorizing the Mayor to enter into an agreement with the Solon Stampede Baseball Club regarding the use of the baseball field at Donald N. Payne Recreation Complex during the 2013 baseball season and declaring an emergency. (Sylver)</b></p> <ul style="list-style-type: none"> <li> <p>Motion to suspend 3 reading rule (Barber/Baca)</p> <p>Roll Call: Yeas— Baca, Banas, Barber, Johnson, Sylver</p> <p>Nays—None</p> <p>5 yeas – 0 nays</p> <p>Motion carried</p> </li> <li> <p>Motion to approve. (Banas/Sylver)</p> <p>Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver</p> <p>Nays—None</p> <p>5 yeas – 0 nays</p> <p>Ordinance carried</p> </li> </ul>
<p>2013-4-25</p> <p>Ordinance</p>	<p><b>An Appropriation Ordinance amending Village of Glenwillow Appropriation Ordinance No. 2013-1-3 and appropriating funds to provide for the expenditures of the Village of Glenwillow, Ohio for the fiscal year beginning January 1, 2013 and ending December 31, 2013 and declaring an emergency. (Johnson)</b></p> <ul style="list-style-type: none"> <li> <p>Motion to suspend 3 reading rule (Banas/Baca)</p> <p>Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver</p> <p>Nays—None</p> <p>5 yeas – 0 nays</p> <p>Motion carried</p> </li> <li> <p>Motion to approve. (Baca/Johnson)</p> <p>Roll Call: Yeas—Baca, Banas, Barber, Johnson, Sylver</p> <p>Nays—None</p> <p>5 yeas – 0 nays</p> <p>Ordinance carried</p> </li> </ul>

At the request of Councilman Adie, Mayor Cegelka scheduled a Personnel Meeting for April 17, 2013 at 6:30 p.m.

Councilman Larry Sylver reported the contracts for the summer concerts will be on the agenda at the next Council Meeting, April 17, 2013.



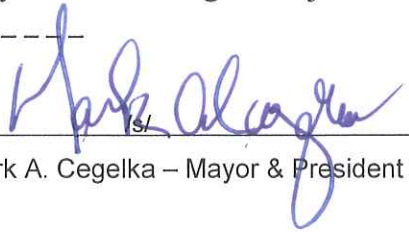
Councilman Baca reported we have received one quote for a PA and Audio System for the Council Chambers. We are waiting on a second quote.

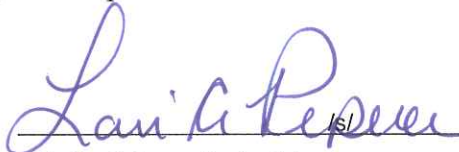
**CITIZEN PARTICIPATION:**

Resident Robert Zahuranec inquired if the fire hydrants are going to be flushed and serviced by the Oakwood Fire Department. Mayor Cegelka responded that the hydrants will be flushed and serviced as needed.

There being no further business to come before Council, motion by Joseph Barber, seconded by Larry Sylver to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:16 p.m.

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Mark A. Cegelka – Mayor & President of Council

  
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Clerk of Council - Lori A. Pepera